

# Garden Fields J.M.I School

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11<sup>th</sup> March 2022

Dear Parent,

## Parent Consultations - Online Appointment Booking

Having listened to your feedback we will again be holding our Parent Consultation Evenings by video this term. This will be an opportunity for you to have a 10 minute consultation with your child's class teacher.

Please take time to read the video instructions before the meeting - <https://support.parentseveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call>. **The system has been updated whereby the person booking the appointment can give one other parent/guardian access to join the appointment from a different device. You can grant access at the time of booking, or later if required.**

The meeting times are fixed for 10 minutes and cannot be extended by either the teacher or parent. For those classes where there are 2 class teachers, one teacher will attend the consultation.

Parent Consultations will take place on:

Tuesday 22<sup>nd</sup> March 2022                      4:00pm – 7:00pm

Thursday 24<sup>th</sup> March 2022                      4:00pm – 7:00pm

We will again be using the online appointment booking system. This allows you to choose your own appointment time and you will receive an email confirming your appointment(s).

Appointments can be made from 6pm on Friday 11<sup>th</sup> March 2022. The system will close on Sunday 20<sup>th</sup> March 2022. Should you wish to make any changes after this date please contact the school office.

Please visit <https://gardenfields.parentseveningsystem.co.uk/Auth/Parent> to book your appointments. If you do not have access to the internet or have any problems then please contact the school office who will be happy to add appointments on your behalf.

Yours sincerely,

Mr A Farrugia  
Headteacher

